



## **GUIDELINES FOR ENTRY TRAVEL PASS APPLICATIONS TO ENTER BRUNEI DARUSSALAM**

*(Updated 17 September 2020)*

1. The Entry Travel Pass is a document issued for inbound travelers of foreign nationalities arriving in Brunei Darussalam.
2. The Entry Travel Pass may be issued for the following individuals:
  - Essential business travel (including official travel)
  - Students
  - Individual primarily here for the purpose of medical treatment
  - Compassionate and other special circumstances, such as parents, spouse, or other immediate family members of Brunei Citizens or Residents.

Applications will be reviewed for considerations on a case-to-case basis by authorities.

3. The Entry Travel Pass is not a visa. The sponsoring agency (or sponsoring family member) is required to apply for entry visa on behalf of the travelers, should they require one.
4. The length of stay permitted for Entry Travel Pass holders will be determined according to the visa being issued.

### **APPLICATION AND PRE-DEPARTURE PROCEDURES**

5. Applications must be submitted by the sponsoring (receiving) agency or sponsoring family member in Brunei Darussalam on behalf of the traveler via **Entry Travel Pass portal** (<https://www.form.gov.bn/ETPA/Pages/ETP-Registration-Form.aspx>). The contact person of the sponsoring agency or sponsoring family member must be available to be contacted at all times.
6. If the traveler is intending to make official travel to Brunei Darussalam, the sponsoring agency being a national authority or government agency must submit a supporting letter from the Permanent Secretary or Head of said agency.
7. If the traveler is intending to make business travel to Brunei Darussalam, the sponsoring agency being a private company must obtain and submit a letter of endorsement from the relevant Brunei Darussalam authority or government agency (**Appendix I**).
8. Applications must be submitted **at least 8 working days before intended date of travel**.

9. Upon arrival, travelers will be required to undergo self-isolation at hotel accommodation for a period of between 2 to 14 days depending on the self-isolation notice that is given upon arrival as determined by the Ministry of Health's risk assessment. Accommodation for the duration of post-arrival self-isolation must be selected from the drop down menu on the Entry Travel Pass application page. **It is the responsibility of the traveler or Sponsoring agency to book directly with hoteliers and secure such accommodation before arrival.** It is advised to make a minimum booking duration of 6 days stay at the hotel and to refer to respective hotels on their refund/cancellation policies. Change of hotel during the determined isolation period is not allowed.
10. Important note for eligibility of Entry Travel Pass:
- Travelers must have remained within the country of departure for the last 14 days prior to departure for Brunei
  - Transit while en-route to Brunei is only permitted in a country with an equivalent or lower risk category as per Ministry of Health risk assessment. The traveler may not leave the airport while in transit.
11. The sponsoring agency must provide the following documents with the application:
- Traveler's passport
  - Tentative flight itinerary / Vehicle registration number (for land travel)
  - Tentative hotel reservation in Brunei Darussalam for self-isolation purposes
  - A signed letter of undertaking from the sponsoring agency (or sponsoring family member), stating that self-isolation accommodation costs and COVID-19 RT-PCR tests upon arrival will be borne by the sponsoring agency (or sponsoring family member) and assuring that the traveler has been in good health and remained in the country of departure for 14 days prior to the intended date of travel
  - If sponsoring agency is a registered private company, a letter of endorsement from the relevant Brunei Darussalam authority or government agency

## **PRE-DEPARTURE COVID-19 TEST**

12. Travelers are required to undertake pre-departure COVID-19 Polymerase Chain Reaction (SARS-COV-2 RT-PCR) testing within 72 hours prior to departure at a designated medical center that is recognized by the government of the country of departure. Travelers should refrain from leaving their place of residence for non-essential reasons during the period of time between undergoing the PCR test and departing the country for Brunei Darussalam.
13. Travelers should obtain a negative SARS-COV-2 RT-PCR test result from the authorities designated by the respective governments, before travelling to Brunei. The test result certificate must clearly state 'RT-PCR' in order to be authenticated. Where there are circumstances that the traveler is unable to obtain such test, the sponsor must obtain an exemption letter from Ministry of Health, Brunei Darussalam via e-mail at [etp.health@moh.gov.bn](mailto:etp.health@moh.gov.bn)

## OTHER PRE-DEPARTURE REQUIREMENTS

14. Sponsoring agency (or sponsoring family member) are required to make a payment for the post-arrival SARS-COV-2 RT-PCR Test for the traveler before the date of arrival in Brunei Darussalam. Payment can be made online via this link: <https://www.healthinfo.gov.bn/entry-payment/#/user/login> . Alternatively payment can also be made at the following service counters:

<b>PAYMENT COUNTER</b>	<b>OPERATING HOURS</b>	
Payment Unit (Ground Floor) Ministry of Health Commonwealth Drive Bandar Seri Begawan	Mon – Thurs	8.00 – 11.00 am 2.00 – 3.00 pm
	Saturday	8.00 – 10.00 am
	Fri, Sun & Public Holiday	Closed

Please obtain a 'Government of Brunei Darussalam' or 'Ministry of Health' payment receipt and provide a scanned copy for the traveler to present to authorities when required. Do ensure that the receipt states the name and passport number of the traveler. For inquiries and further information regarding the requirement to make pre-payment for a post-arrival SARS-COV-2 RT-PCR Test, sponsors may contact Ministry of Health via e-mail at [etp.health@moh.gov.bn](mailto:etp.health@moh.gov.bn)

15. Travelers are required to download the BruHealth App prior to departure. Sponsoring agency must also prepare Brunei SIM cards for travelers ahead of their arrival to ensure smooth BruHealth registration upon arrival.

16. Upon check-in at the airport / arrival at land border control posts, the Entry Travel Pass holder will be required to present to the airline / border authorities:

- Valid Entry Travel Pass
- A negative result slip of a SARS-COV-2 RT-PCR test taken within 72 hours of the date of departure or an exemption letter from Ministry of Health
- Valid air ticket
- Valid proof of payment for post-arrival SARS-COV-2 RT-PCR test or an exemption letter from Ministry of Health
- Hotel reservation in Brunei Darussalam
- Proof of installation of BruHealth App on phone
- Valid visa (for visa-required passport holders).

Failure to do so may result in refusal of boarding / entry.

## ARRIVAL PROCEDURES AND LOGISTICS

17. Travelers are required to present valid documentation to immigration counter such as:

- A negative result slip of a SARS-COV-2 RT PCR test taken within 72 hours of the date of departure.

- Entry Travel Pass
- Valid visa (for visa-required passport holders).

18. Transportation will be arranged and provided by the declared hotel accommodation. Travelers will be transported directly to the isolation accommodation upon arrival.

19. The Sponsoring Agency (or sponsoring family member) will ensure that upon arrival, travelers should proceed immediately to the declared accommodation (i.e. a hotel or serviced apartment). Travelers must not leave the hotel during the entire period of self-isolation except to undergo SARS-COV-2 RT PCR test at the designated center.

Under the Infectious Diseases Act (Amendments) Order 2020, any traveler arriving in Brunei Darussalam is required to undergo mandatory self-isolation. Failure to comply to this requirement is an offence under the Infectious Diseases Act (Chapter 204) and if found guilty, will be liable to a fine for up to \$10,000 or imprisonment for a period of up to 6 months or both.

20. The traveler should not come into contact with anyone and may not take public transport or make their own transport arrangements to the selected isolation accommodation.

#### **POST-ARRIVAL HEALTH PROCEDURES**

21. Post-arrival health procedures (SARS-COV-2 RT-PCR Test schedule day and period of isolation notice) will be determined upon arrival.

22. Travelers will be required to undergo post-arrival SARS-COV-2 RT-PCR test, the cost of which will be borne by the Sponsoring Agency (or sponsoring family member). Payment of the test must be made prior to arrival at service counters listed in para 14. Traveler will be transported to RIPAS Hospital for specimen collection by the hotel's designated transport provider either on Day 1 or Day 5 after arrival as determined by Ministry of Health's assessment upon arrival.

23. Upon arrival, the traveler must have already installed the BruHealth mobile application, register and self-report their health condition on a daily basis for the first 14 days of their stay. The traveler must also scan in their locations at all times using the QR codes displayed at all premises.

#### **PRE-RETURN PROCEDURES**

24. If a pre-departure COVID-19 test is required by the country of which traveler will return to, the cost of the test will be borne by the sponsoring agency.

25. Travelers granted a short stay visit pass in their passport will not be required to submit an application for travel to exit Brunei Darussalam.

APPENDIX I

<b>Professional Field</b>	<b>Endorsing Authority / Government Agency</b>
Legal Printing	Prime Minister's Office
Investment Industry Development	Ministry of Finance and Economy
Defense	Ministry of Defense
Telecommunications Aviation Transport Digital Technology	Ministry of Transport and Info-Communications
Oil and Gas	Ministry of Energy
Healthcare	Ministry of Health
Education	Ministry of Education
Agriculture Hospitality and Recreation Fisheries	Ministry of Primary Resources and Tourism
Sports	Ministry of Culture, Youth and Sports
Construction Real Estate	Ministry of Development
Maritime	Maritime and Port Authority
Banking Financial Institutions Insurance	Monetary Authority of Brunei Darussalam